**Albert G. Prodell Middle School**

Shoreham-Wading River Central School District

(631) 821-8210

September 7, 2016

Dear Parent/Guardian:

I would like to take this opportunity to welcome you and your child back to the middle school for a fun and exiting year. Attached is a course outline so you will have a good understanding of the expectations of the Common Core Algebra class in which your child is enrolled. Please sign and return this letter by Thursday, September 8th so I can ensure you have read and reviewed the document.

I hope your child has had a relaxing summer and is coming to school with enthusiasm and a desire to excel in mathematics. For information about homework assignments and quiz and test dates, please visit my website at: **losquadro.weebly.com**. If you or your child would like to sign up for reminders from me regarding tests and assignments please see attached sheet from “Remind”. If you have any questions about the course, please feel free to contact me at the middle school or e-mail me at **LLosquadro@swr.k12.ny.us**. I look forward to meeting you at open school night.

Sincerely,

Lynn Losquadro

Common Core Algebra Syllabus

Mrs. Losquadro

**A. Homework Policy**

a. Homework will be assigned 3 to 5 days per week and will be due the next school day unless otherwise stated.

b. Absent students are responsible for all missed work. This includes getting a copy of the day’s notes.

Notes and Nightly homework assignments are posted daily on my website: **Losquadro.weebly.com**

c. Unexcused late homework will NOT be accepted.

**B. Grading Policy**

a. Quizzes, tests, projects, and collected work that receive a numerical grade will be averaged together

to evaluate the Quarter Grade.

b. Cumulative Review Assignments will be given out weekly. These are 10-point assignments that will count as a quiz grade.

c. The final grade for the course is computed based on the student’s Quarter 1, Quarter 2, Quarter 3,

Quarter 4, Midterm and Regents grades. Each quarter is weighted at 20% of the final grade. The Midterm and Regents grades are weighted at 10% each.

**D. Attendance/Lateness Policy**

a. If a student is absent from class, he/she is responsible for making up missed work.

b. Students must be in class on time every day and will be marked late if they arrive to class after the

bell without a late pass.

**E. Missed Tests and Quizzes**

a. Students who miss a test or quiz due to illness should attend the next available AM Period to take the exam.

b. Students who miss an exam for any reason – lessons, early dismissal, etc. should set up a time **prior** to their absence to complete the exam.

**F. General**

a. Students are expected to observe proper classroom behavior at all times. No student has the right to interrupt the education of others or fail to comply with the directions of the teacher.

b. Graphing calculators will be assigned to students individually for use in school. They are not to be

taken out of the classroom. Calculators are school property and should be treated as such.

**G. Supplies**

a. 4 – one subject notebooks (one for each quarter)

b. Pencils with erasers

**Strongly Recommended Calculator for HOME USE (Not Required in the classroom)**

TI-84 Plus Graphing Calculator

I have received and read the Common Core Algebra Course Outline for the 2016-2017 school year.

**Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent/Guardian Names: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Home Phone # (\_\_\_\_\_) \_\_\_\_\_\_\_\_\_ - \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Cell/Work Phone # (\_\_\_\_\_) \_\_\_\_\_\_\_\_\_ - \_\_\_\_\_\_\_\_\_\_\_\_\_\_ for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Cell/Work Phone # (\_\_\_\_\_) \_\_\_\_\_\_\_\_\_ - \_\_\_\_\_\_\_\_\_\_\_\_\_\_ for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email Address :** [**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_@\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.\_\_\_\_\_\_\_\_\_\_\_**](mailto:__________________________@_________________.___________)

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**Student Signature**

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**Parent/Guardian Signature**